



## Senior Financial Accountant – Revenue Producing Properties

We are seeking Senior Financial Accountant – Revenue Producing Properties to provide financial accounting support to the Reporting Manager.

### About the role

The Financial Accountant is responsible for:

- reconciling balance sheet accounts including accounts receivable, deferred charges rent deposits, loans and mortgages.
- working with the property manager, prepares annual CAM, property tax and insurance reconciliations on a tenant-by-tenant basis.
- working with the property manager to prepare the annual budget and cashflow for those properties assigned to them.
- working with the property manager to manage accounts receivable for the property.
- reconciling loans and mortgages to third-party loan statements.
- creating journal entries associated with key duties (includes amortization of deferred charges, application of rental deposits, straight line rent, capital asset amortization).
- mentoring and sharing knowledge with colleagues.

### About you

You have:

- a minimum of 1 year of finance or accounting experience
- exceptional capabilities in Microsoft Excel
- proven use of SQL and VBA or similar is preferred
- post-secondary education or suitable professional training and experience

### About us

We:

- empower our people to strive for creativity, uniqueness, and distinction.
- are driven by values of Integrity, Commitment, Innovation, Attention, Balance, Gratitude, and Leadership.
- have a Commercial portfolio of over 2million sf existing portfolio plus additional development potential of over 1Million sf.



- are actively pursuing portfolio growth opportunities.
- have been shaping real estate in Ottawa for 60 years.
- are proud of our fun and professional environment that promotes and rewards learning, development, and success.

We offer a dynamic opportunity with an attractive base salary and benefits.

Should Regional Group and this position be a good match for you, please email your cover letter and resumé to: [recruiting@regionalgroup.com](mailto:recruiting@regionalgroup.com).

If you are an applicant with disabilities and require accommodations, please let us know in advance so that we may arrange for their provision.