



Controller, Revenue Producing Properties

We are seeking an experienced Controller who will oversee the governance, internal and external financial statements, finance, income and excise tax, and internal controls as they relate to the Revenue Producing Properties.

Using a pragmatic approach, you will consistently deliver unrivaled product while focusing on developing the talent of your team.

About the role

The Controller is a key strategic leader of the Company's internal and external financial reporting process and resulting product. With this in mind, you

- will ensure the timely preparation and distribution of monthly and quarterly internally prepared financial statements.
- coordinate the year-end financial reporting process with external accounts.
- liaise between the property managers and property accountants to ensure responsibility alignment.
- review Requests for Proposal for new or amended debt facilities.
- prepare and file corporate income tax returns, HST returns and regulatory installment payments.
- ensure there is alignment between corporate or limited partnership tax returns and year-end financials.
- implement and manage the investment thesis for surplus funds held by various entities.
- assess and improve internal controls.
- oversee regulatory compliance.
- act as the Yardi subject matter expert.
- serve as a business partner in support of strategic objectives for departmental operations.
- oversee workflow documentation and enhancement.

About you

You have/are:

- strong interpersonal skills and proven ability to provide leadership and direction to a team
- the ability to work with Executive Team and business unit leaders and inspire confidence
- the knowledge of cost and financial accounting procedures and protocols, analysis and reporting
- the knowledge of cost-effective utilization and optimization of ERP systems and IT environment
- a high comfort level and tolerance to manage stress and role demands
- strong project management experience with the ability to develop, monitor and evaluate projects with multiple deliverables and deadlines
- highly motivated and enthusiastic disposition with a strong desire for continued learning
- strategic thinking capability
- strong analytic skills

- ability to anticipate business risks
- possess a high degree of accuracy
- the ability to meet timelines, effectively prioritize and execute multiple tasks.

About us

We:

- empower our people to strive for creativity, uniqueness, and distinction.
- are driven by values of Integrity, Commitment, Innovation, Attention, Balance, Gratitude, and Leadership.
- Our mandate is to deliver turn-key simplicity by offering real estate stakeholders a comprehensive management package designed to maximize asset value and net operating income
- we professionally manage over 2,000 residential/condominium units and 2.3 million square feet of commercial, industrial, and retail space.
- are actively pursuing portfolio growth opportunities.
- have been shaping real estate in Ottawa for over 60 years.
- are proud of our fun and professional environment that promotes and rewards learning, development, and success.

We offer a dynamic opportunity with an attractive base salary and benefits. Should Regional Group and this position be a good match for you, please email your cover letter and resumé to: recruiting@regionalgroup.com.

If you are an applicant with disabilities and require accommodations, please let us know in advance so that we may arrange for their provision.