



Financial Analyst - Capital

We are seeking an experienced Financial Analyst to provide financial analysis support, with a focus on debt.

About the role

Your key accountabilities will include:

- Preparing draws as requested by lenders for review/approval by Manager, Capital.
- Submitting such ancillary information as requested by lenders to support draw requests.
- Submitting such information as required pursuant to reporting covenants under various loan facilities and immediately advising Manager, Capital of any defaults that have arisen.
- Reviewing and submitting project debt covenant calculations where required by loan facility.
- Performing and distributing financial metrics related to debt including tracking of amounts, guarantees, and letters of credit.
- Coordinating and gathering information required as part of the annual or quarterly loan review process including relevant financial statements, rent rolls, property taxes, lease agreements, etc.
- Maintaining weekly sales and inventory reporting for the housing department.
- Creating such ad-hoc reports and financial analysis as requested by the Manager, Capital from time to time.

About you

You have/are:

- A minimum of 1 year of finance or accounting experience
- Intermediate skill level using Excel, ERP, and master database tools (SQL and VBA)
- Effective oral and written communication skills
- Real Estate industry experience is preferred
- Post-secondary education or suitable professional training and experience
- Strong analytic skills
- High degree of accuracy
- Ability to meet tight timelines

About us

We:

- empower our people to strive for creativity, uniqueness, and distinction.
- are driven by values of Integrity, Commitment, Innovation, Attention, Balance, Gratitude, and Leadership.

- have a Commercial portfolio of over 2million sf existing portfolio plus additional development potential of over 2 Million sf.
- are actively pursuing portfolio growth opportunities.
- have been shaping real estate in Ottawa for over 60 years.
- are proud of our fun and professional environment that promotes and rewards learning, development, and success.

We offer a dynamic opportunity with an attractive base salary and benefits. Should Regional Group and this position be a good match for you, please email your cover letter and resumé to:

recruiting@regionalgroup.com.

If you are an applicant with disabilities and require accommodations, please let us know in advance so that we may arrange for their provision.