



## Sr. Project Accountant, Land Development and Housing

We are seeking an exceptional Sr. Project Accountant to join the Land Development and Housing Division of our Finance Department to provide operational accounting support to the team.

### About us

We:

- empower our people to strive for creativity, uniqueness, and distinction.
- are driven by values of Integrity, Commitment, Innovation, Attention, Balance, Gratitude, and Leadership.
- have a Commercial portfolio of over 2million sf existing portfolio plus additional development potential of over 1Million sf.
- are actively pursuing portfolio growth opportunities.
- have been shaping real estate in Ottawa for 60 years.
- are proud of our fun and professional environment that promotes and rewards learning, development, and success.

### About the role

The Sr. Project Accountant is responsible for:

- Creating actual project/debt/equity cash flows based on totals-to-date; includes populating actual totals-to-date and comparative information in budgeting templates for Business Units.
- Preparing project debt service coverage calculations where required by loan facility.
- Preparing monthly margin reports and draw requests as part of the requirements to receive financing for projects.
- Preparing monthly job cost reports on a project-by-project basis.
- Preparing Gross Margin Report on units that have closed and reconciling Job Cost forecast information to actual trial balance results.
- Preparing Variance Analysis Reports on a project-by-project basis.
- Preparing the Statement of Adjustment information for purchases and sales; includes reconciling actuals recorded in the ERP system to the cash transaction and coordinating with lawyers.
- Preparing Variance Reports on a unit-by-unit and project-by-project basis.
- Preparing the Costs to Complete report for submission to and reviews with Management.
- Creating journal entries associated with key duties.
- Mentoring and sharing knowledge with colleagues.

### About you

You have:

- A high degree of accuracy.
- The ability to meet tight timelines.
- A mature, pleasant and professional demeanor.
- The ability to effectively prioritize and execute multiple tasks.
- Superior organizational skills and the ability to process large volumes of information.
- The ability to manage changing and conflicting priorities.
- A proven ability to prioritize daily deliverables based on urgencies.
- 5+ years of industry-related finance or financial accounting experience
- Exceptional capabilities in Microsoft Excel.
- A proven use of SQL and VBA or similar is preferred.
- A post-secondary education or suitable professional training and experience.

We offer a dynamic opportunity with an attractive base salary and benefits.

Should Regional Group and this position be a good match for you, please email your cover letter and resumé to: [recruiting@regionalgroup.com](mailto:recruiting@regionalgroup.com).

If you are an applicant with disabilities and require accommodations, please let us know in advance so that we may arrange for their provision.