



## Financial Accountant, Corporate

We are seeking an exceptional Financial Accountant to join the Corporate division of our Finance Department and to provide support with respect to the financial accounting and reporting deliverables of the division.

### About us

We:

- empower our people to strive for creativity, uniqueness, and distinction.
- are driven by values of Integrity, Commitment, Innovation, Attention, Balance, Gratitude, and Leadership.
- have a Commercial portfolio of over 2million sf existing portfolio plus additional development potential of over 1Million sf.
- are actively pursuing portfolio growth opportunities.
- have been shaping real estate in Ottawa for 60 years.
- are proud of our fun and professional environment that promotes and rewards learning, development, and success.

### About the role

The Financial Accountant is responsible for:

- Monthly, quarterly, and annual preparation of financial statements for the property and construction management enterprises.
- Balance sheet account reconciliation as required.
- Oversight and booking of interest charge calculations on overdue accounts receivable.
- Journal entry creation and posting, as required.
- Preparation of the quarterly and annual budgeting for the property and construction management enterprises.
- Preparation of the monthly, quarterly, and annual cashflow for property and construction management enterprises.
- Monthly preparation and filing of HST reports for all entities with the group.
- Oversight or, if required preparation, and filing of annual corporate income tax returns for all entities within the group.
- Ad-hoc reports as required.

### About you

You have:

- A high degree of accuracy.

- The ability to meet tight timelines.
- A mature, pleasant and professional demeanor.
- The ability to effectively prioritize and execute multiple tasks.
- Superior organizational skills and the ability to process large volumes of information.
- The ability to manage changing and conflicting priorities.
- A proven ability to prioritize daily deliverables based on urgencies
- A minimum of 1 year of industry-related finance or financial accounting experience.
- Exceptional capabilities in Microsoft Excel.
- A proven use of SQL and VBA or similar is preferred.
- A post-secondary education or suitable professional training and experience.

We offer a dynamic opportunity with an attractive base salary and benefits.

Should Regional Group and this position be a good match for you, please email your cover letter and resumé to: [recruiting@regionalgroup.com](mailto:recruiting@regionalgroup.com).

If you are an applicant with disabilities and require accommodations, please let us know in advance so that we may arrange for their provision.