



Commercial Property Manager

We are seeking an exceptional Commercial Property Manager to effectively manage a portfolio of commercial buildings ensuring appropriate levels of care and attentiveness are provided to all aspects of the building, thereby achieving optimal levels of return on investment for the ownership.

The role:

- Day to day operations of a commercial building/portfolio
- Maintenance coordination
- Tenant Relations
- Annual Budget, owner reports and financial review
- Capital expense planning
- Lease Review

Your attributes:

- 5+ years in commercial property management
- RPA or CPM a plus
- LEED certified a plus
- Experience using Yardi
- Ability to multitask and prioritize
- Distinctive financial and analytical skills
- Strong interpersonal skills

About Regional Group:

- Fun is one of our core values
- We empower our people to strive for creativity, uniqueness and distinction
- \$3+ billion project pipeline
- City builders in Ottawa for 60 years and three generations
- Vertically-integrated and multi-disciplinary: real estate advisory, management, development, construction, and investment

Please email your cover letter and resume to
recruiting@regionalgroup.com
For further information visit
www.regionalgroup.com